

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

March 21, 2016

EXECUTIVE SESSION – 6:30 P.M. – J.P. CASE ROOM D-111

REGULAR MEETING – 7:00 P.M. – J.P. CASE ROOM B-132

I. Call to Order by the Board President

II. Sunshine Law – Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Hunterdon County Democrat and The Courier-News, and has been posted and filed with the Flemington Borough Clerk and the Raritan Township Clerk.

III. Roll Call

IV. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Personnel/Litigation

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

V. Pledge of Allegiance

VI. District Mission Statement

The Flemington-Raritan Regional Schools provides our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society. It is the expectation of the Flemington-Raritan Regional School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

VII. Approval of Minutes – Executive Session – March 7, 2016
Regular Meeting – March 7, 2016

VIII. Superintendent's Report – 2016-2019 Comprehensive Equity Plan presented by Mark Masessa
Robert Hunter School Showcase

IX. Citizens Address the Board

This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

X. Reports of the Secretary and Treasurer of School Monies

XI. Report of the Standing Committees and Appointments

A. PERSONNEL – Anna Fallon, Chairperson – April 14, 2016

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval to transfer Karen **Gabruk** from Principal of Robert Hunter School to Principal of Barley Sheaf School, effective July 1, 2016.
2. Approval to transfer Dr. Kathleen **Suchorsky** from Principal of Reading-Fleming Intermediate School to Principal of Robert Hunter School, effective July 1, 2016.
3. Approval to amend the motion of January 27, 2016:

to employ the following staff member for the 2015-2016 school year. This candidate will be highly-qualified for this position. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Loc.	Dates	Salary/Degree/Step	Certification/College
1.	Walker	Erica	LDT-C/Special Services	March 23, 2016	\$55,455/MA/7	LDT-C Emergency Certificate-Pending/College of New Jersey

to read:

to **confirm the employment** of the following staff member for the 2015-2016 school year. This candidate will be highly-qualified for this position. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Loc.	Dates	Salary/Degree/Step	Certification/College
1.	Walker	Erica	LDT-C/Special Services	March 21, 2016	\$55,455/MA/7	LDT-C Emergency Certificate /College of New Jersey

4. Approval to amend the motion of January 27, 2016:

for Kathleen Bianco, Computer Teacher at Reading-Fleming Intermediate School, to take a medical leave from February 3, 2016 through March 15, 2016.

to read:

for Kathleen Bianco, Computer Teacher at Reading-Fleming Intermediate School, to take a medical leave from February 3, 2016 through **April 6, 2016**.

5. Approval for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc.	Grade	Leave	Anticipated Date(s)
1.	Hoppe	Tamara	RH	Grade 2	Disability Leave	June 6, 2016-June 30, 2016
					Family Leave/NJ Paid	September 1, 2016-November 29, 2016
					Childcare Leave	November 30, 2016 –February 10, 2017

6. Approval to employ the following leave replacement for the 2015-2016 school year. This candidate will be highly-qualified for this position. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/ Replacing/Loc.	Dates	Salary/Degree/ Step	Certification/College
1.	D'Angelo	Milann	Grade 5/Samantha Squashic/RFIS	March 22, 2016- June 30, 2016	Sub Per Diem- 1-60 days	CEAS Teacher of Reading, CEAS Elementary School K-6/Rowan University

7. Approval to adopt the Sidebar Agreement between the Flemington-Raritan Regional Board of Education and the Flemington-Raritan Education Association, as attached.

8. Approval to accept the resignation of Christopher **Totten**, Music Teacher at Copper Hill School, effective May 13, 2016.

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

9. Approval to employ Evelyn **Hoff** as a Substitute Transportation Aide during the 2015-2016 school year at a rate of \$21.12 per hour for a maximum of 144 hours.
10. Approval to amend the motion of March 7, 2016:

to accept the resignation for the purpose of retirement of Judy Carey, 10-Month Secretary at J.P. Case Middle School, effective June 30, 2016.

to read:

to accept the resignation for the purpose of retirement of **Judith** Carey, 10-Month Secretary at J.P. Case Middle School, effective June 30, 2016.

All Staff – Additional Compensation

11. Approval to employ the following staff members for additional compensation during the 2015-2016 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Alexanderson	Karin	RH	Spring Concert	2	\$30.62/hr.
2.	Hopkins	Kenneth	RH	Spring Concert	2	\$30.62/hr.
3.	Marino	Jennifer	RH	Spring Concert	2	\$30.62/hr.
4.	Sheenan	Megan	RFIS	Trash to Treasures Club Co-Advisor	7.5	\$30.62/hr.
5.	Burkhardt	Kristen	RFIS	Student Council-Co-Advisor	7.5	\$30.62/hr.

12. Approval to amend the motion of September 21, 2015:

to appoint the following mentor for the 2015-2016 school year. Stipend to be \$550 or \$1,000 for alternate route mentoring per year. Prorated as needed.

Item	Mentor	Mentor's Location	Novice Teacher
k.	Samantha Squashic	RFIS	Kaitlin French

to read:

Item	Mentor	Mentor's Location	Novice Teacher	Stipend	Dates
k.	Samantha Squashic	RFIS	Kaitlin French	\$385	September 1, 2015- March 24, 2016

13. Approval to appoint the following mentors for the 2015-2016 school year.

Item	Mentor	Mentor's Location	Novice Teacher	Stipend	Dates
1.	Karin Deneka	RFIS	Milann D'Angelo	\$165	March 22, 2016- June 30, 2016
2.	Robin Smith (Replaces Samantha Squashic on leave)	RFIS	Kaitlin French	\$165	April 4, 2016- June 30, 2016

14. Approval to amend the motion of September 21, 2015 # 16 item 9:

to employ the following staff member for additional compensation during 2015-2016 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
9.	Hennessy	Elizabeth	RFIS	Computer Club Advisor	45/hrs.	\$30.62/hr.

to read:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
9.	Hennessy	Elizabeth	RFIS	Computer Club Advisor	37.5/hrs.*	\$30.62/hr.

**the number of hours for the spring session was decreased based on enrollment.*

15. Approval to amend the motion of January 27, 2016:

to employ the following staff members for additional compensation during 2015-2016 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
22.	Bianco	Kathleen	RFIS	Lunch Duty supervision	153 days	\$2,698.92

to read:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
22.	Bianco	Kathleen	RFIS	Lunch Duty supervision	144 days*	\$2,540.16

**the leave was extended, she will cover less days in total*

16. Approval to amend the motion of January 27, 2016 # 24 item 12:

to employ the following staff members for additional compensation during the 2015-2016 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
12.	Smith	Shannan	RFIS	Lunch Duty (replacement for Kathleen Bianco)	27 days	\$475.74

to read:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
12.	Smith	Shannan	RFIS	Lunch Duty (replacement for Kathleen Bianco who is on leave)	36 days*	\$634.50

**she will need to cover more days since the leave was extended.*

17. Approval to amend the motion of March 7, 2016:

to employ the following staff members for additional compensation during the 2015-2016 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
2.	Quagliato	Julie	JPC	First Aid-PE Teacher	3	Hourly

to read:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
2.	Quagliato	Julie	JPC	First Aid-PE Teacher/ certified*	3	\$33.78/hr.

**was approved at the per diem rate, instead of at the curriculum rate.*

Substitutes

18. Approval to employ the following applicant(s) as a Substitute(s) for the 2015-2016 school year pending fingerprinting:

Item	Last Name	First Name
1.	Lisiewski	Lisa
2.	Grossweiler	Jessica
3.	Smith	Devin
4.	Easse	Edward
5.	Glick	Philip

Field Placements

19. Approval for the following student to observe classes:

Item	Candidate/College/Univ.	Cooperating Teacher	Position/Location	Dates
1.	Tara Dyer/Stockton University	Kaitlyn Trabilys & Jeanne Bartley	Speech/RFIS	May 20, 2016-June 17, 2016

20. Approval for Kaitlin **Walczak**, Behavioral Consultant, to observe Colleen Maser, Autism Teacher, at Copper Hill School, to fulfill the requirements for the Board Certified Behavior Analyst certificate, for a maximum of 1,500 hours, from March 22, 2016 through June 30, 2016.

21. Approval for the following Montclair State University students to observe subject classes on Team 7-2 at J.P. Case Middle School as part of their field experience, for a maximum of 35 hours between March 22, 2016 and May 30, 2016.

Item	First Name	Last Name
1.	Kylie	Blanck
2.	Ashleigh	Peterson

B. CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS – Anna Fallon, Chairperson, Next Meeting – April 13, 2016

1. Approval to adopt the following curriculum and materials:

Item	Program
1.	Grades K-8 Library/Media Curriculum

2. Approval to adopt the following Social Studies programs in grades 6-8:

Item	Course Title	Book Title	Publisher	Edition/Year	Textbook Grade Level
1.	Social Studies 6	History Alive! Medieval World and Beyond	TCI	2017	6
2.	Social Studies 7	History Alive! Ancient World	TCI	2017	7
3.	Social Studies 8	History Alive! The U.S. Through Industrialism	TCI	2017	8

3. Approval to employ the following staff members, or their alternates, for additional compensation during the 2015- 2016 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Bianco	Kathleen	RFIS	Grades 5-8 Computer Curriculum Committee	160 shared hrs.	\$33.78/hr.
2.	Borawski	Jason	JPC	Grades 5-8 Computer Curriculum Committee	160 shared hrs.	\$33.78/hr.
3.	Corson	Seth	JPC	Grades 5-8 Computer Curriculum Committee	160 shared hrs.	\$33.78/hr.
4.	Hennessey	Elizabeth	RFIS	Grades 5-8 Computer Curriculum Committee	160 shared hrs.	\$33.78/hr.
5.	Vala	Susan	RFIS	Grades 5-8 Computer Curriculum Committee	160 shared hrs.	\$33.78/hr.

4. Approval of the following field trip(s) for the 2015- 2016 school year.

Item	Grade/Group	School	Destination	Anticipated Date	Cost	Funding Source
1.	Grade 4	BS	Camp Mason	June 8, 2016	\$2,700	PTO

5. Approval to accept the following curriculum, professional development, and/or technology-related donations.

Item	Donation	Value	Location	Funding Source
1.	Aesop Fables Assembly	\$625	RH	PTO
2.	Fur, Feather and Scales Assembly	\$445	RH	PTO
3.	Art Supplies	\$401.68	RH	Artsonia
4.	Earth Day Supplies	\$299.75	RH	Home Depot
5.	Books	\$310	RH	First Book
6.	Books	\$760	FAD	First Book
7.	Classroom Activity Supplies	\$250	JPC	PTO

6. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/ Conference	Dates	Includes (see below)	Max. Amount
1.	Barragan	Kathleen	49 th Annual Conference of Reading and Writing, New Brunswick, NJ	October 28, 2016	R,M,O	\$225
2.	Cascio	Leigh Anne	49 th Annual Conference of Reading and Writing, New Brunswick, NJ	October 28, 2016	R,M,O	\$225
3.	Cook	Michelle	49 th Annual Conference of Reading and Writing, New Brunswick, NJ	October 28, 2016	R,M,O	\$225
4.	Custy	Mary Jane	49 th Annual Conference of Reading and Writing, New Brunswick, NJ	October 28, 2016	R,M,O	\$225
5.	McGovern	Susan	NJTESOL Conference, New Brunswick, NJ	June 1-2, 2016	R,M,O	\$375
6.	Zullo	Coleen	Aesop Certification Course, Princeton, NJ	April 5-6, 2016	R, M	\$740
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

7. Approval of the 2016-2017 Technology Department Calendar, as attached.

C. FACILITIES/OPERATIONS - Sandra Borucki, Chairperson, Next Meeting – April 5, 2016

1. Approval for the attached resolution, rejecting bids for Custodial Services.

D. TRANSPORTATION – Laurie Markowski, Chairperson, Next Meeting – April 13, 2016

1. Approval to accept the School Bus Driver Handbook, as attached.
 2. Approval to accept the School Bus Driver By-Laws, as attached.

E. FINANCE – Bruce Davidson, Chairperson, Next Meeting – April 20, 2016

1. Approval of the attached transfer list from February 16, 2016 to March 15, 2016.
 2. Approval of the attached bill list for the month of March totaling \$2,481,326.02.

3. Approval of the following resolution:

Resolution to adopt the tentative 2016-2017 budget

BE IT RESOLVED, that the tentative budget be approved for the 2016-2017 School Year using the 2016-2017 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

<u>Expenditures</u>		<u>Revenue</u>	
		Fund 10	
General Current Expense	<u>\$55,832,005</u>	Budgeted Fund Balance	<u>\$ 1,104,106</u>
Capital Outlay	<u>\$ 901,135</u>	Local Tax Levy	<u>\$49,178,554</u>
		Includes:	
		Banked Cap	\$57,340
Special Revenue Fund	<u>\$ 803,061</u>	Misc Revenue	<u>\$ 245,000</u>
		SEMI	<u>\$ 46,113</u>
Repayment of Debt	<u>\$ 3,286,000</u>	State Aid	<u>\$ 6,159,367</u>
		Fund 20	
		Est. Special Revenue	<u>\$ 803,061</u>
		Fund 40	
		Budgeted Fund Balance	<u>\$ 138,454</u>
		Local Tax Levy	<u>\$ 3,013,753</u>
		Debt Service Aid	<u>\$ 133,793</u>
Total Expenditures	<u>\$60,822,201</u>	Total Revenue	<u>\$60,822,201</u>

And to advertise said tentative budget in the Courier News and Hunterdon County Democrat newspapers in accordance with the form suggested by the State Department of Education and according to law; and

BE IT RESOLVED, that a public hearing be held at the J.P. Case Middle School, Flemington, New Jersey on April 25, 2016 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2016-2017 School Year.

4. Approval of the following resolution:

MAXIMUM TRAVEL EXPENDITURE

WHEREAS, Pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Flemington-Raritan Regional Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by state and local funds; and

WHEREAS, The Board of Education has elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount;

WHEREAS, The Flemington-Raritan Regional Board of Education established a maximum travel expenditure amount for the 2015-2016 school year of \$125,000. To date \$21,034 has been expended from the 2015-2016 budget; be it

RESOLVED, That the Flemington-Raritan Regional Board of Education established a maximum travel expenditure amount for the 2016-2017 school year of \$110,000.

F. POLICY DEVELOPMENT – Marianne Kenny, Chairperson, Next Meeting – May 17, 2016

G. MISCELLANEOUS/RELATED SERVICES – Michael Stager, Chairperson (Special Services), Next Meeting – April 14, 2016

Information

1. Harassment, Intimidation & Bullying Investigations for the 2015-2016 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
JPC	3/2/15, ongoing since Nov. 2015 to present	3	Yes	Remedial measures outlines in report.

Action Items

1. Approval for the following Teacher Assistant to be contracted through the Hunterdon County Educational Service Commission for the 2015-2016 school year as follows:

Item	Last Name	First Name	Location	Position/Replacing	Effective Date
1.	LaVoie	Stacey	J.P. Case Middle	Mainstream, LLD/ Jennifer Ring	March 23, 2016

2. Approval to confirm the employment of the following Teacher Assistants, contracted through the Hunterdon County ESC, to work additional hours in the District at the contracted rate of \$25.30 per hour, on March 11, 2016.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours
1.	Emanuele	Rachel	JPC	7 th Grade Activity Night	3
2.	Plichta	Kathy	JPC	7 th Grade Activity Night	3

3. Approval to employ James **Lubrano**, as the Accompanist for the spring concert at Robert Hunter School, during the 2015-2016 school year at a flat fee of \$250.
4. Approval to accept the following homeless students:

Student State ID
6219522029
2580909257
1213743472

5. Approval to amend the motion of October 12, 2015:

to amend the IDEA FY 16 Part B Grant as follows:

IDEA FY 16	Public	Nonpublic	Total
Basic	\$84,670	\$1,270	\$ 85,943
Preschool	\$ 2,644	0	\$ 2,644
Total	\$87,314	\$1,273	\$ 88,587

to read:

IDEA FY 16	Public	Nonpublic	Total
Basic	\$84,670	\$1,273	\$ 85,943
Preschool	\$ 2,644	0	\$ 2,644
Total	\$87,314	\$1,273	\$ 88,587

6. Approval to submit the 2016-2019 Comprehensive Equity Plan including the Comprehensive Equity Plan Corrective Action Plan, as attached.
7. Approval to employ the following hospital/educational institution to provide bedside instruction as medically necessary during the 2015-2016 school year for a rate of \$30.62 per hour:

Item	Provider
1.	Brookfield Schools

8. Approval for the Brookfield Schools to provide homebound instruction to student #3326447516 as medically necessary, at a rate of \$30.62 per hour for the remainder of the 2015-2016 school year, as attached.

XII. Correspondence

XIII. Old Business

XIV. New Business

XV. Citizens Address the Board

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XVII. Adjourn

2016 Board Meetings

April 11 – Copper Hill School Showcase/Board Candidate Interviews

April 25 – Public Hearing/Educators of the Year Recognition

May 9- (Reorganization/District) & 23

June 13 & 27

July 18

August 22

September 12 & 26

October 10 & 24

November 14 & 28

December 12